

# **BEND-TECH**

**729 Prospect Ave  
Osceola, WI 54020  
651-257-8715**

## **Janitor and Building Maintenance Technician**

### **Bend-Tech: Innovators of Tube & Pipe Fabrication**

Bend-Tech takes pride in providing products that innovate the way tube and pipe are designed and fabricated. We are continuously pushing this industry forward with tools that promote efficiency and accuracy. Since 2001 Bend-Tech has been growing into the company we are today. At our headquarters in Osceola, Wisconsin, all our employees strive for Honesty, Innovation and Quality in everything they do.

### **Position Overview/ Job Description**

The Janitor/Maintenance Technician will be responsible for cleaning and miscellaneous maintenance and repair of the two Bend-Tech facilities in Osceola Wisconsin. You will be responsible for maintaining a cleanly facility by completing a variety of tasks including but not limited to:

- Clean the interior of buildings including floors, carpet, rugs, windows, and walls as needed
- Disinfect commonly used items like door handles, countertops, and kitchen areas
- Empty all trash cans
- Vacuum, sweep and mop floors
- Clean, stock and maintain all restrooms
- Washing and clean windows and mirrors as needed
- Dust furniture and fixtures
- Keep inventory of cleaning supplies and letting purchasing know when products are needed
- Notify management of unsafe conditions
- Complete replacing light bulbs as needed

## **Basic Qualifications**

- High school diploma or equivalent
- Proven experience as a maintenance/janitor in a corporate setting
- Ability to read and utilize technical manuals and drawings
- Excellent communication and interpersonal skills
- General passion for creative problem solving

## **Desired Skills:**

- Knowledge in various building trades including janitorial skills, electrical and plumbing repair
- Experience in facility maintenance and safety requirements
- Ability and knowledge of hand tools, some power tools and floor machines
- Ability to work independently and multitask

## **Additional Information**

Full-time/Part-time Monday-Friday

Hours to be determined

Must be able to pass a drug screening and background check

Salary based on experience

Work Location: Two locations in Osceola Wisconsin

Work Remotely: No

COVID-19 precautions are being taken as needed